



Heating Oil Insurance Program Project Closeout & Cost Claim Form

Registration Number: _____

I. Owner and Contact Information

Owner Name: _____ Phone: _____

Mailing Address: _____
Street City Zip Code

Contact Name (if different from owner): _____ Phone: _____

Mailing Address: _____
Street City Zip Code

II. Site Information

Site Address: _____
Street City Zip Code

III. Payment

Payments are made within thirty (30) days after project completion. A project is complete when approved by the owner and PLIA.

NOTE: *Payment may be delayed or denied if supporting documentation (e.g., receipts, photos, plan for closure, etc.) is not submitted with this form or if work completed does not correspond with the approved Scope of Work.*

This form must correspond with the Scope of Work and all Change Orders.

Total claim project costs: \$ _____ Attach a detailed list of costs.

Payments to date: (\$ _____)

Total amount due: \$ _____

Service Provider certifies that all records supporting the information provided in this report are attached or on file with PLIA and will be made available upon request by the insured or PLIA.

Service Provider Name: _____

Signature: _____ Date: _____



Washington State Pollution Liability Insurance Agency

P.O. Box 40930, Olympia, WA 98504 • (800) 822-3905 • www.plia.wa.gov • @PLIAWA

Owner has reviewed and accepts the work on this project as performed and complete. PLIA will review the information submitted by your service provider(s) to determine whether the remedial action performed at your site meets the substantive requirements of the state cleanup regulations (Chapter 173-340 WAC, Model Toxics Control Act).

If PLIA determines that the site does not meet the requirements for site closure, then Owner understands that:

- Owner will **not** receive a “No Further Action” (NFA) letter.
- PLIA may, upon request, report to any agency, including the Department of Ecology, the information collected throughout the cleanup process. This can include any laboratory analysis results of soil, water or vapor samples obtained. This may also result in your property being listed on the Department of Ecology’s Confirmed and Suspected Contaminated Sites (CSCS) listing.
- If Owner’s property site is listed, then it may be removed from the CSCS list by obtaining regulatory closure through cleanup or by putting controls in place to prevent future exposure.

Owner’s signature on this Closeout Form signifies that:

- The owner chooses not to proceed with any further cleanup at this time.
- The owner understands that if your site is considered to be a contaminated site by the Department of Ecology, then you will not receive a NFA letter.
- The owner may reopen a claim and continue the cleanup, if necessary, with any remaining insurance funds.

Owner Name: _____

Signature: _____ Date: _____