Washington State Pollution Liability Insurance Agency

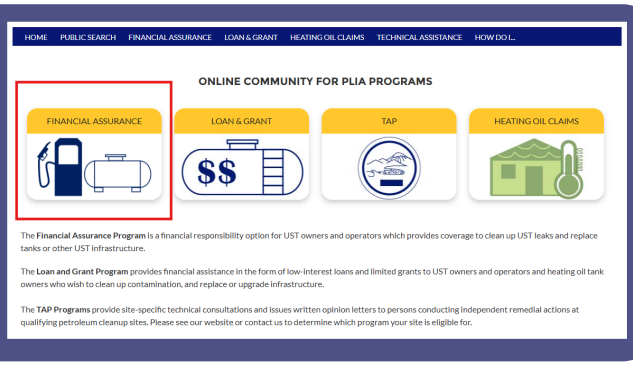
How to File a Financial Assurance Request in the Financial Assurance Program

In order to receive funding for petroleum leak coverage through the Pollution Liability Insurance Agency (PLIA) Financial Assurance Program (FA Program), enrolled program participants must submit a Financial Assurance Request (FAR) to the agency. You can follow the process outlined in this document to submit an FAR through PLIA's Online Community.

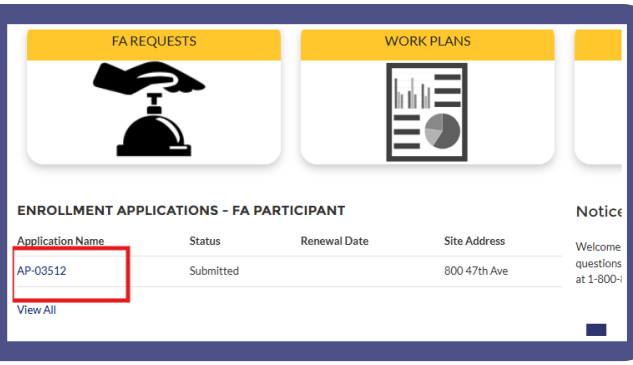
Step 1: Log into your **Online Community*** account and click the "Financial Assurance" button on the Community landing page.

*You can access the Online Community login page through the following link:

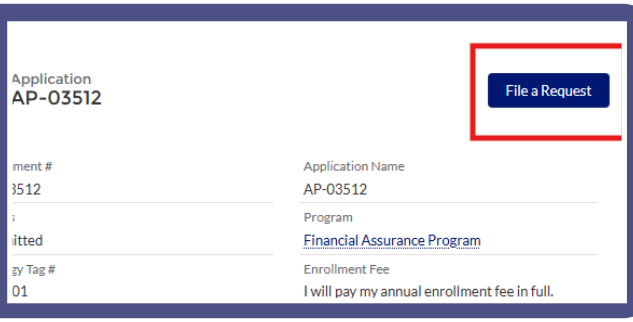
https://bit.ly/4hCKhD7



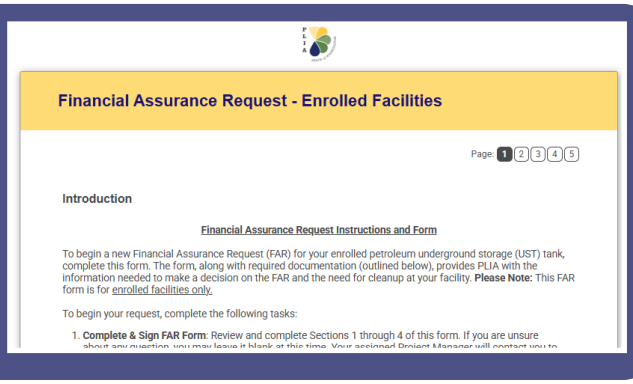
Step 2: On the Financial Assurance (FA) Program Community page, navigate to your FA Program Application Record.



Step 3: At the top of your Application Record, click the "File a Request" button at the top of the page in the right-hand corner.



Step 4: On the Financial Assurance Request Form that pops up, fill out all required fields of the form. There are five pages on the form. Once you have provided the required information, press the "Submit" button on the last page of the form.



Upon receiving your submitted FAR Form, PLIA will review the FAR and email a copy of the following documents to you:

- A State Environmental Protection Act (SEPA) Checklist (to be completed by enrollee).
- An updated facility access agreement (if applicable).

When you receive these documents from your assigned Project Manager, please sign the access agreement and fill out the SEPA Checklist to the best of your ability. When you have completed all required tasks, please send any required documents back to your Project Manager by email.

Before PLIA can approve your FAR Request, the agency will coordinate a 14-day public comment period during which the public will be able to view and provide comments on your SEPA Checklist. Once the comment period has concluded, PLIA will finish the review of your FAR. Upon approval of your FAR, PLIA will reach out to you with next steps.

Please Note: All cleanup actions must be approved by PLIA through an FAR before cleanup actions can occur. PLIA will not reimburse any cleanup costs that have not been pre-approved.

If you would like any documents translated into a different language, please let us know by contacting us by email at pliamail@plia.wa.gov or phone at (800) 822-3905.

如果您希望将任何文件翻译成其他语言，请发送电子邮件至 *pliamail@plia.wa.gov* ***或致电*** *(800) 822-3905* ***与我们联系。***

다른 언어로 번역된 문서가 필요한 경우 pliamail@plia.wa.gov로 이메일을 보내거나 (800) 822-3905로 전화하여 알려주시기 바랍니다.

ਜੇਕਰ ਤੁਸੀਂ ਕਿਸੇ ਵੀ ਦਸਤਾਵੇਜ਼ ਦਾ ਕਿਸੇ ਵੱਖਰੀ ਭਾਸ਼ਾ ਵਿੱਚ ਅਨੁਵਾਦ ਕਰਨਾ ਚਾਹੁੰਦੇ ਹੋ, ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਸਾਨੂੰ pliamail@plia.wa.gov 'ਤੇ ਈਮੇਲ ਰਾਹੀਂ ਜਾਂ (800) 822-3905 'ਤੇ ਫ਼ੋਨ ਕਰਕੇ ਸਾਨੂੰ ਦੱਸੋ।

Если вы хотите, чтобы какие-либо документы были переведены на другой язык, сообщите нам об этом по электронной почте pliamail@plia.wa.gov или по телефону (800) 822-3905.

Si desea traducir algún documento a un idioma diferente, háganoslo saber comunicándose con nosotros por correo electrónico a pliamail@plia.wa.gov o por teléfono al (800) 822-3905.

Nếu bạn muốn bất kỳ tài liệu nào được dịch sang ngôn ngữ khác, vui lòng cho chúng tôi biết bằng cách liên hệ với chúng tôi qua email theo địa chỉ pliamail@plia.wa.gov hoặc điện thoại theo số (800) 822-3905.

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